WILDCAD BUSINESS PLAN
For
FY 2014

Preparded by
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I. PURPOSE AND OBJECTIVES

The purpose of this Plan is to serve as a forum for coordinating, implementing, and funding of the Wildland Computer Aided Dispatch ("WildCAD") program. This plan is designed to assure that the WildCAD program strategies and methods are sensitive to the policies, objectives, and goals of all agencies involved with the program. The information and operating procedures included in this Plan will improve the efficiency and effectiveness of each agency's fire management activities, as well as provide for resource sharing, cooperation, and reimbursement.

This Plan consists of representation from various agencies and adheres to and strives toward the following objectives:

1. Review recommendations for program enhancements, additions, modifications, and development from each of the Geographical Area Users and Managers.
2. Prioritizes recommendations and presents them for funding.
3. Identify concerns and issues with the program and provides resolution and direction to users.
4. Identify and strive towards common business practices that will be applied to the program with the intent of consistency amongst dispatch centers and agencies.
5. Coordinate with other program managers the connectivity of WildCAD and their program.

II. COMMITTEE STRUCTURE, ROLES AND RESPONSIBILITIES

WildCAD User Committee Member: The WildCAD User Committee (WildUser) is made up of representatives predominantly from Department of Interior - Bureau of Land Management, and Department of Agriculture - Forest Service, but also has representation of other agencies on line with the program.

WildUser is to serve as a forum for identifying, collecting, prioritizing and proposing resolution and development of the WildCAD program. WildUsers are the primary contact for the states/dispatch centers they represent, disseminating and collecting information to and from the dispatch centers they represent.

WildBOD Committee Member: The BOD Representative will primarily provide assistance on issues outside of the realm of the WildCAD User Committee. They will assist in the funding, development, and implementation of the WildCAD contract. They will address the individual agency needs and insure these needs are implemented in the program development, and coordinate with other resource managers and line officers within and outside of their agencies to assist in the implementation efforts of program development.

DESIGNATED WILDBOD COMMITTEE:

Chairperson	Chuck Wamack
BLM IT Representative	Ginny Farr
BLM Program Manager	John Noneman
USFS Deputy Chairperson	Susie Stingley
USFS Program Manager	Lani Williams
USFS IT Representative	
And GIS Advisor	Sean Triplett
USFS Contracting Officer	Nancy Ruggeri
USFS Project Lead/COR/	
User Chairperson –	Linda Lowe
NPS IT Representative	Erik Torres-Jacquez

III. MEETING STRUCTURE AND FREQUECY

The WildBOD will minimally conduct one full committee meeting a year. These meetings can be conducted as determined by the Chairperson annually. The committee will identify the planned program of work for the given fiscal year, review and prioritize program enhancements.

IV. PROGRAM OF WORK

1. **WildCAD Charter and Business Plan**

   • Completed for 2014.

2. **Enhancements**

   • FY 2013' proposed enhancement package #13. Deliverables scheduled for Spring 2014'.
   • 2014 Dispatcher and System Administrator Guides along with video of new enhancements. Deliverables scheduled for Spring 2014.
   • Submit 2014' enhancement proposal by April 2014.
   • Complete iRWi Integration Testing with WildCAD 6.0 (Systems coming on line with the iRWIn project will be WildCAD, EGP, FireCode, WFDSS, SIT209 and IFM).
   • Distribute WildCAD 6.0 to the Dispatch Centers

3. **National Service Contract**

   • Transition WildCAD Contract to U.S. Forest Service W.O. Contracting Officer from PSW R5 Contracting Officer on CA-SQF.

4. **Field Test WildCAD 6.0**

   • User Committee Representative dispatch centers will participate in the field beta test of WildCAD 6.0 prior to distribution of software to all dispatch centers.

5. **WildCAD Interface with Software Programs**

   • Continue working with Office of Wildland Fire on the iRWIn project.

6. Training

- There are 4 types of training needs identified.

1) <u>New Center System Administrators</u>
   - 1 planned session (2 Part) bringing 3 centers on line. Deliverable for February and March of 2014.

2) <u>On-site install and training</u>
   - To be scheduled once centers are ready in 2014.

3) <u>System Administrator Training for existing sites with new system administrators.</u>
   a. 1 session deliverable March 2014

4) <u>Annual Fall System Administrator Conference (Deliverable March 2014')</u>
   - Targeted for experienced system administrators and Center Managers
   - Update on WildCAD contract, projects and activities
   - Rollout/discuss enhancements
   - Develop new enhancement package
   - Discuss iRWIn Project

7.IT/TELECOM ISSUES

- BLM testing requirements and release processes for new versions of WildCAD software cause delays for BLM dispatch centers wanting to use the new software.

8.IT/Security Review

- IT Security Review of WildCAD 6.0 by BLM and FS in conjunction with Bighorn Information Systems.

V.   FUNDING Proposed FY 2014

- Forest Service, BLM and Office of Wildland Fire have been the funding conduit for WildCAD.